

1. Standard for Sealing Court Records. Court records may not be removed from court files except as permitted by statute or rule. No court order or opinion issued in the adjudication of a case may be sealed. ~~Other, except as provided below. Information in other court records, as defined in this rule, are is~~ presumed to be open to the general public and may be sealed only ~~upon if~~ there is a showing of all of the following:

- (a) a specific, serious and substantial interest which clearly outweighs:
  - (1) this presumption of openness;
  - (2) any probable adverse effect that sealing will have upon the general public health or safety;
- (b) no less restrictive means than sealing records will adequately and effectively protect the specific interest asserted.

2. Court Records. For purposes of this rule, court records ~~means are~~:

- (a) all documents of any nature filed in connection with any matter before any civil court, except:
  - (1) documents filed with a court in camera, solely for the purpose of obtaining a ruling on the discoverability of such documents;
  - (2) documents ~~in court files~~ to which access is otherwise restricted by law;
  - (3) a court order required, or permitted, to be sealed by statute;
  - (4) a court order changing the name of a person who has been granted a protective order due to family violence.
  - (5) documents filed in an action originally arising under the Family Code;
- (b) settlement agreements not filed of record, excluding all reference to any monetary consideration, that seek to restrict disclosure of information concerning matters that have a probable adverse effect upon the general public health or safety, or the administration of public office, or the operation of government

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~~(e) discovery, not filed of record, concerning matters that have a probable adverse effect upon the general public health or safety, or the administration of public office, or the operation of government, except discovery in cases originally initiated to preserve bona fide trade secrets or other intangible property rights.~~

**3. Presumption and Process for Trade Secrets.** ~~The presumption regarding trade secrets is governed by the Texas Uniform Trade Secrets Act. The process required by this rule applies to trade secrets.~~

**4. Notice of Intent to File Confidential Information Unsealed:** ~~Any party or person who intends to file information that the party knows has been kept confidential by another party or by a nonparty must not file it unsealed without giving notice to the parties and to any such nonparty. The information may not be filed unsealed for 14 days from date of the notice, and the notice must state that the recipient has until then to file a motion to seal pursuant to this rule.~~

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**5. Motion to Seal and Notice:** ~~Court records may be sealed only upon a party's written motion, which shall be open to public inspection. A request for a final sealing order is made by filing a stand-alone motion with the clerk. The movant shall post a public notice at the place where notices for meetings of county governmental bodies are required to be posted, stating that a hearing will be held in open court on a motion to seal court records in the specific case: A motion to seal must give a brief but specific description of both the nature of the case and the records which are sought to be sealed; that any person may intervene and be heard concerning the sealing of court records; and the identity of the movant. Immediately after posting such notice, the movant shall file a verified copy of the posted notice with the clerk of the court in which the case is pending and with the Clerk of the Supreme Court of Texas, and must state that any person may request a hearing to be heard in opposition to the motion. The motion must be electronically filed on the website maintained by the State of Texas for posting public notices for at least 14 days before any judge may enter a final order sealing the records.~~

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**5b. Information Provided to the Judge:** ~~Upon filing the motion to seal and providing the required notice, a movant must provide the judge with a copy of the information the movant is asking the judge to seal. The information provided to the judge solely for the purpose of deciding the motion to seal is not "filed" as that term is used in paragraph 2. If the court denies the motion, the movant may file the information with the clerk unsealed or may choose not to file it. If the movant chooses not to file the information with the clerk, it must not be considered by the court for any purpose.~~

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**6. Motion to Unseal and Notice:** ~~A request for an order unsealing court records is made by filing a stand-alone motion. A party or person who files a motion to unseal must attach the original motion to seal and the sealing order. The motion must be electronically filed on the website maintained by the State of Texas for posting public notices for at least 14 days before any judge may enter an order unsealing the records. Within three days of receiving a motion to unseal, each party must forward it to any third-party who produced the document in discovery, to those whose interest in the confidentiality of the information is evident from the document~~

containing the information, and to those whose probable interest is otherwise known. If a hearing is requested within 14 days of the public notice, a judge may not sign an order unsealing the records until the hearing has been held.

7. **Hearing.** A hearing, ~~open to the public,~~ on a motion to seal court records ~~or unseal is not required unless requested.~~ If a hearing is requested within 14 days of the public notice, it shall be held in open court and open to the public as soon as practicable, but not less than fourteen days after the motion is filed and notice is posted. Any party request for the hearing. Any party to the case, any non-party who filed a motion to seal or unseal, and any person who requested the hearing may participate in the hearing. Non parties may intervene as a matter of right for the limited purpose of participating in the proceedings, upon payment of the fee required for filing a plea in intervention. The court may inspect records in camera when necessary. The court may determine a motion relating to sealing or unsealing court records in accordance with the procedures prescribed by Rule 120a in a manner determined by the court. At the court's discretion, other members of the public may speak on the issue before the court.

8. **Temporary Sealing Order.** A temporary sealing order may issue ~~upon motion and notice to any parties who have answered in the case pursuant to Rules 21 and 21a upon~~ only if there is a showing of a compelling need from specific facts shown by affidavit or by verified petition that immediate and irreparable injury will result to a specific interest of the applicant before notice can be posted and a hearing held as otherwise provided herein. The temporary order shall ~~set the time for the hearing required by paragraph 4 and shall direct that the movant to immediately give the public notice required by paragraph 3. The court may modify or withdraw any~~ Paragraph 5. A temporary order upon motion by any party or intervenor, notice to the parties, and hearing conducted sealing order expires after 14 days, and if no final sealing order has been filed, the clerk shall unseal the information as soon as practicable. Issuance of the clerk becomes aware of a temporary order shall not reduce in any way the burden of proof of a party requesting sealing at the hearing required by paragraph 4-its expiration

9. **Order on Motion to Seal Court Records.** A motion relating to, ~~An order sealing or unsealing a court records shall record must be decided by written order, filed and open to the public, which shall. It must state: the style and number of the case;~~ the specific reasons for finding and concluding whether the showing required by ~~paragraph~~ Paragraph 1 has been made. An order that seals a court record must also reference the specific portions of court records which are to be sealed; and by document title, exhibit number, paragraph number, or redaction shown in the context of the unsealed portion. A sealing order must also state the time period for which the sealed portions of the court records are to be sealed, which may be permanently, subject to the court's continuing jurisdiction. An order that unseals a court record shall include the record within the order or attached to the order, or by reference to its location within the court files. The order shall not be included in any judgment or other order but shall be a separate document in the case; however, the failure to comply with this requirement shall not affect its appealability.

10. **Continuing Jurisdiction.** Any person may intervene as a matter of right at any time before or after judgment to seal or unseal court records. A court that issues a sealing order retains continuing jurisdiction to enforce, alter, or vacate that order. ~~An order sealing or unsealing~~ If a court records

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~~shall not be reconsidered~~has previously ruled on motion of any party or intervenor a request to seal or unseal filed documents, the movant who had actual notice of the hearing preceding issuance of seeks to seal or unseal the order, without first showing changed filed documents at a later time must show a material and substantial change in circumstances materially affecting the order prior ruling since the time of the prior ruling. Such circumstances need not be related to the case in which the order was issued. However, the burden of making the showing required by paragraph 1, shall always be on Upon a showing of material and substantial change in circumstances, the party seeking to seal records court must then consider the request to seal or unseal the filed documents pursuant to this rule.

**11. Appeal.** Any order (or portion of an order or judgment) relating to sealing or unsealing court records shall be deemed to be severed from the case and a final judgment which may be appealed by any party or intervenor, any non-party who filed a motion to seal or unseal, and any person who requested the hearing and participated in the hearing preceding issuance of such order. The appellate court may abate the appeal and order the trial court to direct that further public notice be given, or to hold further hearings, or to make additional findings.

**12. Application.** Access to documents in court files not defined as court records by this rule remains governed by existing law. This rule does not apply to any court records sealed in an action in which a final judgment has been entered before its effective date. This rule applies to cases already pending on its effective date only with regard to:

- (a) all court records filed or exchanged after the effective date;
- (b) any motion to alter or vacate an order restricting access to court records, issued before the effective date.

**13. Sanctions.** Non-compliance with this rule is subject to sanctions. Non-compliance subject to sanctions includes, but is not limited to, misrepresentations to the court regarding the nature of information sought to be sealed.

*Comment: The presumption of openness to the general public, when it applies to the information at issue, requires a judge to consider the merits of a motion without regard to any agreement of counsel. A judge has this responsibility because the general public is not represented by anyone in the proceeding, though some members of the public may participate, and no member of the public can see the information sought to be sealed.*

*Comment to Paragraph 3: The presumption and procedure for sealing trade secrets was decided by the Texas Supreme Court in HouseCanary, Inc. v. Title Source In., 622 S.W.3<sup>rd</sup> 254 (Tex. 2021).*

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